



# Home Care Nursing/Private Duty Nursing Request Form

## MSHO and MSC+ Only

**FYI *Incomplete, illegible or inaccurate forms will be returned to sender.*** Please complete the entire form and allow 14 calendar days for decision. Failure to provide required documentation may result in denial of request.

- Submit the following information along with this request form: Physician orders/CMS 485/OASIS.
- Complete the [DHS Home Care Nursing Assessment Form \(DHS-4071A\)](#) or the Home Care Nursing Assessment Form (pg 2). Here is a link to the [Home Care Nursing Assessment Instructions \(DHS-4071B\)](#).



Fax form and relevant clinical documentation to:  
612-884-2499 or 1-866-610-7215



For questions, call: 612-676-3300 or  
1-888-531-1493



Submit request: [UCare's Secure E-mail Site](#)  
E-mail: [HCM\\_Fax@ucare.org](mailto:HCM_Fax@ucare.org)

### MEMBER INFORMATION:

Member Name:		
UCare ID:	PMI:	DOB:
Address:		
City, State, Zip:	Phone:	

### ORDERING PROVIDER INFORMATION:

Ordering Provider Name:	NPI (required)*:
Address:	
City, State, Zip:	
Phone:	Fax:

### HOME CARE PROVIDER INFORMATION:

Home Care Provider Name:	NPI (required)*:
Address:	
City, State, Zip:	
Contact Name:	
Contact Phone:	Fax:

### DATES/CODES/UNITS:

#### Home Care Rating ([Home Care Nursing Service Decision Tree - DHS-4071C](#))

Regular HCN	Procedure Code	Hours/Day	Start Date	End Date
<input type="checkbox"/> LPN Regular	T1003			
<input type="checkbox"/> LPN Shared	T1003 Mod TT			
<input type="checkbox"/> RN Regular	T1002			
<input type="checkbox"/> RN Shared	T1002 Mod TT			

OR

Complex HCN	Procedure Code	Hours/Day	Start Date	End Date
<input type="checkbox"/> LPN Complex	T1003 Mod TG			
<input type="checkbox"/> RN Complex	T1002 Mod TG			

ICD-10 Diagnosis Code: \_\_\_\_\_

### ADDITIONAL INFORMATION:

#### Must include a current plan of care and MD order for HCN/PDN Services

Does member receive personal care assistance services (PCA)?  Yes  No

If Yes; Hours per day \_\_\_\_\_ Agency Name: \_\_\_\_\_