Additional or Substitute Home and Community Based Service Exception Request

*** If your request is to exceed the EW Budget Capitation, please use the "Request to Exceed Case Mix Cap" Form***

FAX 612-884-2499 or 1-877-447-4384

Date of Request: ______________
Member Information
Name: ____________________________ **UCare ID #:** ____________________
D.O.B______________________________

Requesting Care Coordinator/Case Mgr Name:
____

Care System/County or UCare: ____

Phone Number: ___________________________ **Fax Number:** ______________________

Service/Item Requested: ____

Primary Diagnosis: _________________________ **HCPCS/CPT Code:** ____________________

Dates needed or how long will this service be required: ___________________________________
Why is it an exception?

☐ Not allowable item for HCBS funding ☐ Member not on a Waiver ☐ item or service not covered by Medical Benefits ☐ items/services exceeds Medical Assistance limits (not for supply limits).

Include the following information

Who will provide service or item: ____
Where does the member live (e.g. apartment/house/assisted living/nursing home/group home etc)?
____

Please answer ALL of the following question regarding the item/service requested (incomplete requests will be returned)

Does the item or service serve the same purpose as an item or service currently in use by member?
Yes/No __________

Does the item/service meet an assessed need documented in the individual community support plan? Yes/ No. If yes, describe:

Is the item or service the most cost effective way to meet the member's needs? Yes/No. If yes, explain costs/rationale:

Is the item or service a substitute health service that would be used as a replacement for or in lieu of a covered service? Yes/No. If yes, what is the covered service that is being replaced.

Is the substitute service expected to improve the health status and quality of life for the member? Yes/No. If yes, explain.

Does the item/service help member function with greater independence in the community? Yes/No. If yes, please explain.

Attach additional documentation if necessary.