

# UNIFORM PRACTITIONER CHANGE FORM

## Demographic Verification and Authorization

**Completed and authorized on behalf of the practitioner by:**

Name/Title: \_\_\_\_\_ Date: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Phone #: \_\_\_\_\_ FAX #: \_\_\_\_\_ E-Mail: \_\_\_\_\_

### Practitioner Demographic Information for this Request

**\*Enter name as shown on state healthcare license\***

Last: \_\_\_\_\_ First: \_\_\_\_\_ MI: \_\_\_\_\_ SSN: \_\_\_\_\_

Title:  MD  DO  MBBS  DC  DPM  DDS  Other (Please Specify): \_\_\_\_\_

DOB: \_\_\_\_\_ Gender:  M - Male  F - Female  X - Unspecified or Another Gender Identity  U - Undisclosed

DEA: \_\_\_\_\_ State: \_\_\_\_\_ Type I NPI: \_\_\_\_\_ License Number: \_\_\_\_\_ State: \_\_\_\_\_

Languages spoken fluently to treat patients: \_\_\_\_\_

**Race and/or ethnicity:** *The following information is optional and may be used in provider directories to help members make informed choices and/or to help ensure that our network of providers is adequate to meet the needs of our members.*

**Check here if you do not wish for your race and/or ethnicity to be displayed in provider directories:**

Select one or more categories:

<input type="checkbox"/> American Indian or Alaska Native	<input type="checkbox"/> Hispanic or Latino	<input type="checkbox"/> White
<input type="checkbox"/> Asian	<input type="checkbox"/> Middle Eastern or North African	<input type="checkbox"/> Prefer not to say
<input type="checkbox"/> Black or African American	<input type="checkbox"/> Native Hawaiian or Other Pacific Islander	<input type="checkbox"/> Other (please specify): _____

### ADD/REMOVE Practitioner

*Practicing as (select all applicable):*  Primary Care  Specialist  Urgent Care  Locum Tenens  Hospitalist/Hospital-Based  
 Moonlighting Resident  Other: \_\_\_\_\_ *Services provided via (select all applicable):*  Telehealth  In-Person

Clinic  Hospital Clinic/Hospital Name: \_\_\_\_\_

Address: _____	City/State: _____	Zip: _____
Tax ID: _____	Type 2 Site NPI: _____	Directory Suppress: YES <input type="checkbox"/> NO <input type="checkbox"/>
Regularly Sees Patients Here at Least Once Per Week: YES <input type="checkbox"/> *NO <input type="checkbox"/>		Accepting New Patients: YES <input type="checkbox"/> NO <input type="checkbox"/>

Effective Date: _____	Practicing Specialty at this Site: _____	Primary Site: <input type="checkbox"/> YES <input type="checkbox"/> NO
<input type="checkbox"/> ADD	<input type="checkbox"/> REMOVE	Remove ALL sites for this TIN: YES <input type="checkbox"/> NO <input type="checkbox"/>
		Remove Reason: _____

*Practicing as (select all applicable):*  Primary Care  Specialist  Urgent Care  Locum Tenens  Hospitalist/Hospital-Based  
 Moonlighting Resident  Other: \_\_\_\_\_ *Services provided via (select all applicable):*  Telehealth  In-Person

Clinic  Hospital Clinic/Hospital Name: \_\_\_\_\_

Address: _____	City/State: _____	Zip: _____
Tax ID: _____	Type 2 Site NPI: _____	Directory Suppress: YES <input type="checkbox"/> NO <input type="checkbox"/>
Regularly Sees Patients Here at Least Once Per Week: YES <input type="checkbox"/> *NO <input type="checkbox"/>		Accepting New Patients: YES <input type="checkbox"/> NO <input type="checkbox"/>

Effective Date: _____	Practicing Specialty at this Site: _____	Primary Site: <input type="checkbox"/> YES <input type="checkbox"/> NO
<input type="checkbox"/> ADD	<input type="checkbox"/> REMOVE	Remove ALL sites for this TIN: YES <input type="checkbox"/> NO <input type="checkbox"/>
		Remove Reason: _____

### CHANGE Practitioner Demographic Data

**Effective Date of Change:**

<p><b>Old:</b></p> <p>Last Name: _____</p> <p>First Name: _____ MI: _____</p> <p>Specialty: _____</p> <p>License #: _____ State: _____</p> <p>DEA #: _____</p>	<p><b>New:</b></p> <p>Last Name: _____</p> <p>First Name: _____ MI: _____</p> <p>Specialty: _____</p> <p>License #: _____ State: _____</p> <p>DEA #: _____</p>
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**List additional practice locations to ADD/REMOVE on the Site Location Addendum and attach to this form.**

Check here if you have additional Site Location Addendum forms attached.

**THE FOLLOWING SITE LOCATION ADDENDUM FORM IS USED IN CONJUNCTION WITH THE MINNESOTA UNIFORM PRACTITIONER CHANGE FORM WHEN ADDING OR REMOVING PRACTITIONERS FROM MORE THAN TWO SITES. THIS FORM WILL ONLY BE ACCEPTED WHEN IT IS ACCOMPANIED BY A COMPLETED MINNESOTA UNIFORM PRACTITIONER CHANGE FORM.**

## SITE LOCATION ADDENDUM

(Please make as many extra copies as necessary)

### ADDITIONAL LOCATION(s) FOR:

Last: \_\_\_\_\_ First: \_\_\_\_\_ MI: \_\_\_\_\_ NPI: \_\_\_\_\_

ADD/REMOVE Practitioner					
<i>Practicing as (select all applicable):</i> <input type="checkbox"/> Primary Care <input type="checkbox"/> Specialist <input type="checkbox"/> Urgent Care <input type="checkbox"/> Locum Tenens <input type="checkbox"/> Hospitalist/Hospital-Based <input type="checkbox"/> Moonlighting Resident <input type="checkbox"/> Other: _____ <i>Services provided via (select all applicable):</i> <input type="checkbox"/> Telehealth <input type="checkbox"/> In-Person					
<input type="checkbox"/> Clinic <input type="checkbox"/> Hospital   Clinic/Hospital Name: _____					
Address: _____		City/State: _____		Zip: _____	
Tax ID: _____	Type 2 Site NPI: _____	Directory Suppress: YES <input type="checkbox"/> NO <input type="checkbox"/>	Regularly Sees Patients Here at Least Once Per Week: YES <input type="checkbox"/> *NO <input type="checkbox"/>	Accepting New Patients: YES <input type="checkbox"/> NO <input type="checkbox"/>	
Effective Date: _____	Practicing Specialty at this Site: _____		Primary Site: <input type="checkbox"/> YES <input type="checkbox"/> NO		
<input type="checkbox"/> ADD	<input type="checkbox"/> REMOVE	Remove ALL sites for this TIN: YES <input type="checkbox"/> NO <input type="checkbox"/>		Remove Reason: _____	
ADD/REMOVE Practitioner					
<i>Practicing as (select all applicable):</i> <input type="checkbox"/> Primary Care <input type="checkbox"/> Specialist <input type="checkbox"/> Urgent Care <input type="checkbox"/> Locum Tenens <input type="checkbox"/> Hospitalist/Hospital-Based <input type="checkbox"/> Moonlighting Resident <input type="checkbox"/> Other: _____ <i>Services provided via (select all applicable):</i> <input type="checkbox"/> Telehealth <input type="checkbox"/> In-Person					
<input type="checkbox"/> Clinic <input type="checkbox"/> Hospital   Clinic/Hospital Name: _____					
Address: _____		City/State: _____		Zip: _____	
Tax ID: _____	Type 2 Site NPI: _____	Directory Suppress: YES <input type="checkbox"/> NO <input type="checkbox"/>	Regularly Sees Patients Here at Least Once Per Week: YES <input type="checkbox"/> *NO <input type="checkbox"/>	Accepting New Patients: YES <input type="checkbox"/> NO <input type="checkbox"/>	
Effective Date: _____	Practicing Specialty at this Site: _____		Primary Site: <input type="checkbox"/> YES <input type="checkbox"/> NO		
<input type="checkbox"/> ADD	<input type="checkbox"/> REMOVE	Remove ALL sites for this TIN: YES <input type="checkbox"/> NO <input type="checkbox"/>		Remove Reason: _____	
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<input type="checkbox"/> Clinic <input type="checkbox"/> Hospital   Clinic/Hospital Name: _____					
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<input type="checkbox"/> Clinic <input type="checkbox"/> Hospital   Clinic/Hospital Name: _____					
Address: _____		City/State: _____		Zip: _____	
Tax ID: _____	Type 2 Site NPI: _____	Directory Suppress: YES <input type="checkbox"/> NO <input type="checkbox"/>	Regularly Sees Patients Here at Least Once Per Week: YES <input type="checkbox"/> *NO <input type="checkbox"/>	Accepting New Patients: YES <input type="checkbox"/> NO <input type="checkbox"/>	
Effective Date: _____	Practicing Specialty at this Site: _____		Primary Site: <input type="checkbox"/> YES <input type="checkbox"/> NO		
<input type="checkbox"/> ADD	<input type="checkbox"/> REMOVE	Remove ALL sites for this TIN: YES <input type="checkbox"/> NO <input type="checkbox"/>		Remove Reason: _____	