

**Get in touch with us about the Community First Services and Supports (CFSS) program.**

<Date>

<Member Name>

<Member Address>

<City, State ZIP>

Dear <Member Name>,

We haven’t received a decision from you about using the Community First Services and Supports (CFSS) program. This program replaces the Personal Care Assistance (PCA) program. CFSS helps meet the unique needs of our members by offering more flexible options and supports. If you decide to use CFSS, we need to hear from you about:

Choosing a Consultation Services provider

Choosing an eligible CFSS provider

Completing the DHS-6893P Service Delivery Plan

Other

Remember, if you’re currently getting personal care services, these may end if we don’t hear from you.

**Get started with CFSS**

Please call me at Phone Number (TTY users call 711 or 1-877-627-3848). Once you respond, I’ll help you start with CFSS. You can also reach out to me if you have questions or if your needs change.

Sincerely,

<Care Coordinator Name>

<Care Coordinator Job Title>

<County or Agency Name>

<Phone Number> | <Email Address>

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