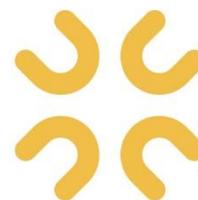


Provider Bulletin

News and Information



June 2, 2023

Annual Reminder: Providers Should Complete Disclosure of Ownership, Control and Management Information and Exclusions Statement for Providers Form

UCare must gather and maintain information regarding the ownership, control and management interests of all contracted providers to meet regulatory requirements. UCare collects this data through the Disclosure of Ownership, Control and Management Information and Exclusions Statement for Providers (DOO) form.

The DOO form is first completed by providers during the initial contracting process and must be updated and resubmitted to UCare, at minimum, every 36 months. In addition, providers must send UCare an updated form upon request or when information contained on the most recently submitted form has changed. This includes, but is not limited to, changes in ownership, changes in legal name, changes in tax ID, mergers or acquisitions.

Provider offices that have completed and submitted the DOO form to UCare within the last 36-month period, and have no changes to report, do not need to do anything at this time. All other providers should send an updated DOO form to UCare no later than July 31, 2023.

The DOO form can be found on UCare's [Manage Your Information](#) webpage in the "Add or Update a Facility or Location" accordion. Please return the completed document to UCare via email or U.S. mail.

Email: PNM_Fax@ucare.org

Mail: UCare

Attn: Provider Relations & Contracting

P.O. Box 52

Minneapolis, MN 55440-0052

Contact UCare via email at PNM_FAX@ucare.org with any questions.